

\*INVESTMENTS\*FINANCIAL PLANNING\*BUSINESS CONSULTATION 40A Baltimore Street, Lynn MA 01902, www.luriedavis.org, email: <a href="mailto:ldwm@comcast.net">ldwm@comcast.net</a>

# LURIE DAVIS WEALTH MANAGEMENT LLC INVESTMENT ADVISOR CODE OF ETHICS AND STANDARDS OF CARE

OUR CODE OF ETHICS

**JUNE 2022** 



40A Baltimore Street, Lynn MA 01902, www.luriedavis.org, email: ldwm@comcast.net

### **Executive Summary**

Lurie Davis Wealth Management LLC ("LDWM LLC") and Lurie Davis Financial Planning & Investments is an investment adviser ("RIA") registered with the State of Massachusetts to engage in investment advisory business. The Investment Advisers Act of 1940, as amended, requires all RIAs to adopt a code of ethics that sets forth standards of conduct and requires Covered Persons to comply with all applicable federal securities laws. This document contains the Code of Ethics (the "Code") for the LDWM RIA and family of affiliated entities (collectively referred to in this Code as ("LDWM LLC"), as further defined in Schedule A. The Code is intended to reflect the fiduciary principles that govern the conduct of the LDWM LLC RIA and its Covered Person's.

The requirements of the Code are in addition to and do not replace a Covered Person's obligations to comply with LDWM's Code of Conduct and all LDWM's policies and procedures.

### **Covered Persons**

The Code applies to all Covered Persons that are considered to be supervised by the LDWM LLC RIA. Personnel considered to be Covered Persons under the Code include the following:

- Home office employees
- LDWM LLC Branch office Employees and Staff
- Contingent & Contract Workers
- Investment Advisor Representatives ("IARs) of LDWM LLC RIA
- Any other State Registered IAR or Persons
- Any Person LDWM LLC considers a Covered Person

### **Standards of Business Conduct**

All Covered Persons are responsible for, and have agreed, as a requirement of their employment or registration as an LDWM IAR to review, be familiar with, and comply with the Code. In addition, Covered Persons are expected to be familiar with and comply with LDWM LLC Financial policies and procedures as they apply to the business function(s) they engage in. Furthermore, Covered Persons have a fiduciary obligation to act in the best interest of the client at all times. To that end, LDWM LLC requires Covered Persons to conduct all business dealings in an ethical fashion and to abide by not only the technical requirements of the Code, but also to the spirit in which it is intended. When in doubt, Covered Persons should seek advice from supervisors or other appropriate personnel.

### **Conflict of Interest**

When dealing with investment advisory clients and services, Covered Persons should fully disclose all material facts concerning any conflicts of interest that exist or arise. A conflict of interest may arise when a person or firm has an incentive to serve one interest at the expense of another interest or obligation. Examples of conflicts may include acting on an investment opportunity for oneself instead of the client, or accepting a gift that could influence an investment decision. LDWM LLC makes available several disclosure documents on its website



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<u>https://www.luriedavis.org</u> regarding conflicts of interest to assist Covered Persons in understanding conflicts of interest specific to the LDWM LLC RIA.

# **Compliance with Securities Laws**

Covered Persons are required to abide by all applicable federal securities laws. Policies concerning these securities laws are discussed in other manuals and guides published by LDWM LLC. Covered Persons (Lurie Davis Wealth Management LLC Investment Advisor Representatives and Lurie Davis Financial Planning and Investments, Investment Advisor Representatives) are not permitted, in connection with the purchase or sale, directly or indirectly, of a security held or to be acquired by a client to:

- Defraud a client in any manner
- Mislead a client, including by making any statement that omits material facts
- Engage in any act, practice or course of conduct that operates or would operate as a fraud or deceit on a client
- Engage in any manipulative practice with respect to a client
- Engage in any manipulative practice with respect to securities, including price manipulation on a client
- Favor the interests of one client over another client
- Engage in front running, and /or profit personally, directly or indirectly, as a result of knowledge about a security of a transaction

### **Protection of Material Non-Public Information**

### **Confidential Client Information**

In the course of normal business activities, Covered Persons may receive confidential information concerning clients and potential clients. To maintain client confidence and trust, this information must be handled with integrity and discretion. As a general rule, confidential information pertaining to a client of LDWM LLC should never be communicated to anyone other than the authorized individual(s) of LDWM LLC who need to know, and where appropriate, to the participants involved in a specific transaction.

A judgment concerning who needs to know about particular client information depends on the facts and circumstances, and should be discussed by the Covered Person with his or her supervisor (e.g., for IARs, the branch office supervisor or the Compliance Department) as appropriate. Examples of persons within LDWM LLC who may need to know include senior management and compliance staff. In the event confidential client information is communicated, the recipient of the information should be advised of its confidential nature, that it is given solely for the purpose of fulfilling his or her responsibilities with the client, and that it is not to be disclosed in any other form to any other person.

### **Material Non-Public Information**

In accordance with insider trading laws, SEC rules, and the LDWM LLC Insider Trading Policy, Covered Persons may not transact in a security while in the possession of material non-public information about the security. Additionally, Covered Persons may not disseminate or tip such information to others who may trade the security. Material information includes any information that a reasonable investor would consider in



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making an investment decision. Non-public information is information that has not been disseminated in a manner that would make it generally available to investors. A Covered Person who has reason to believe that this policy has been or is about to be violated should immediately bring the actual or potential violation to the attention of the Company's Chief Legal Officer prior to taking any action.

## **Personal Securities Holdings**

LDWM LLC policy permits Covered Persons to maintain personal securities accounts or holding at LDWM LLC or other financial institutions. Holdings include those securities in which a Covered Person has any direct or indirect Beneficial Ownership. Beneficial Ownership interest includes securities held in the name of your spouse, domestic partner, minor children and other relatives living in your home and unrelated persons in circumstances that suggest a sharing of financial interest (such as when you significantly contribute to the financial support of the unrelated person, or share in the profits of that person's Securities transactions). Key factors in evaluating Beneficial Ownership include the opportunity to benefit, directly or indirectly, from the proceeds of a security, and the extent of our control over the security.

For example, a Covered Person is considered to be the beneficial owner of an account in which he or she has any financial interest or ability to exercise control, and of any account belonging to immediate family members(including any relative by blood or marriage) sharing the Covered Person's household.

Covered Persons must notify the Compliance Department of, and receive written approval for, opening new accounts or holding existing personal securities in accounts held at financial institutions other than LDWM LLC. Some Covered Persons may also be Restricted Persons as defined under the LDWM LLC Insider Trading Policy. Restricted Persons may have access to key, nonpublic financial data and other material nonpublic information. Please refer to the LDWM LLC outside Investment Account Policy for additional information.

### Reportable Securities

Covered Persons must disclosed all Reportable Securities to LDWM LLC. Reportable Securities include all securities in which the Covered Person has any direct or indirect beneficial ownership, and are typically securities that are held outside of an already disclosed investment account. Examples of Reportable Securities include but are not limited to a physical stock certificate, or an equity security such as company stock in an employee stock purchase plan (ESPP). However, per the Rule certain securities are exempt from reporting requirements, and are listed below:

- \*Direct obligations of the U.S. Government
- \*Money Market instruments, including bankers' acceptances, bank certificates of deposit, commercial paper, repurchase agreements, and other high-quality short-term debt instruments. High quality short-term debt instrument is defined as any instrument having a maturity at issuance of fewer than 366 days and which is rated in one of the highest two rating categories by a nationally recognized statistical rating organization, or which is unrated but is of comparable quality.
- \*Shares issued by money market funds
- \*Shares issued by open-end mutual funds (other than exchange traded funds)



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\*Shares issued by open-end unit investment trusts (UITs) if the UIT is invested exclusively in unaffiliated open end mutual funds (other than exchange traded funds)

### **Personal Securities Accounts**

The following personal securities accounts are not reportable under the Code unless they hold Reportable Securities held in a self-directed brokerage option within an employer sponsored retirement plan:

- \*401(k) and 403(b) retirement plan accounts that only hold open end mutual funds (other than exchange traded funds)
  - \*Accounts held directly at mutual fund companies (mutual fund only accounts)
  - \*Accounts held directly at 529 college savings plans
  - \*Variable annuity contracts

### **Personal Securities Transactions**

**Covered Securities Transactions** 

Covered Persons are required to periodically report their personal securities transactions and holdings to LDWM LLC. In addition, all Covered Persons must comply with LDWM LLC policies regarding personal securities transactions as described in the LDWM LLC compliance manual.

Restricted Persons are prohibited from executing certain securities transactions that are on a LDWM LLC restricted securities list, or are subject to a blackout period as determined by LDWM LLC. This policy may also prohibit Restricted Persons from engaging in transactions in securities until the stated blackout period has elapsed. Please see the LDWM LLC Insider Trading Policy for additional information on Restricted Persons.

### **Personal Securities Trading Pre-Clearance**

All Covered Persons are required to obtain pre-approval from the LDWM LLC Compliance Department Prior to purchasing the following securities:

- \*Purchasing shares of an initial public offering (IPO), An Initial Public offering (IPO) is the first offering of a security to the public, registered under the Securities Act off 1933
- \*Purchases of private placements, A Private Placement is the purchase of any security or offering exempt from the Securities Act of 1933

Restricted Persons must obtain pre-clearance prior to placing a transaction in any security that is subject to a blackout or is on a restricted securities list. Please see the LDWM LLC Insider Trading Policy for additional information on Restricted Persons trade pre-clearance.

Some Covered Persons may have heightened responsibilities under the Code as well as the LDWM LLC Insider Trading Policy due to the nature of the functions performed in their roles. As a result, such persons are subject to the LDWM LLC Personal Securities Pre-Clearance Policy. These Covered Persons are required to obtain pre-clearance for all personal securities transactions, unless an exemption exists. Covered Persons who are subject to the Personal Securities Pre-Clearance Policy include personnel in the following LDWM LLC departments:

\*Any other Covered Persons as determined by the Chief Compliance Officer of the LDWM LLC RIA



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\*Research Department

Please see the LDWM LLC Personal Securities Pre-Clearance Policy for additional information on trade preclearance.

# **Periodic Reporting**

### Initial and Annual Holdings Reports

Within 10 calendar days of becoming a Covered Person under the Code, Covered Persons must provide holding information for all Reportable Securities. All Initial holdings reports must be current as of a date not more than 45 days prior to becoming a Covered Person. Holdings information must also be updated on an annual basis thereafter and must be current as of a date not more than 45 days prior to the date the holds report is submitted to LDWM LLC Compliance Department.

# **Quarterly Transaction Reports**

Covered Persons are required to provide LDWM LLC with quarterly information regarding all transactions in Reportable Securities within 30 days of each calendar quarter end. For transactions in Reportable Securities at LDWM LLC and other approved financial institutions. LDWM LLC will rely on duplicate statements, or other transaction documentation must be provided to the LDWM LLC Compliance Department for quarterly transactions reporting.

Purchases or sales as part of an automatic investment plan are exempt from the reporting requirements.

### **Violations of the Code**

Any Covered Person who knows of, or has a reasonable belief, that there is a violation of applicable laws or of the code, must report that information immediately. A Covered Person should not conduct preliminary investigations unless authorized to do so by the appropriate LDWM LLC official. Anyone who is in good faith raises an issue regarding a possible violation of law, regulation, company policy, or unethical behavior will be protected from retaliation. If you have violated this Code however, making a report will not protect you from the consequences of your actions.

Material violations of the Code must be immediately reported to the Chief Compliance Officer of LDWM LLC RIA. Examples include material violations of applicable securities rules and regulations, fraud, or illegal acts involving any aspect of the firm's business, material misstatements in client records, or reports of any material activity that is harmful to clients.

Violations of the Code may result in disciplinary action including but not limited to warnings fines, disgorgement, suspension, demotion or termination of employment or licensing.

# Acknowledgement of Receipt of Code

All Covered Persons are required to acknowledge receipt of delivery of this Code upon becoming a Covered Person, as well as annually thereafter. Furthermore, any material amendments to the Code may also require



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acknowledgement. Additionally, it is the responsibility of all Covered Persons to read, understand, and abide by all aspects of the Code. For additional information on the Code, please refer to the LDWM LLC Compliance Manual or email LouDavis@luriedavis.org

Date:	-
Print Name of Covered Person	
Sign Name of Covered Person	
Print Name of Compliance Officer	
Sign Name of Compliance Officer	Date:
Sign Name of Comphance Officer	Daic.